

NTC INDUSTRIES LIMITED

Regd. Office: 149, B.T.Road, Kamarhati, Kolkata – 700 058
Phone: 033-30190513 Fax: 033-30190520 Email: info@ntcind.com
CIN: L70109WB1991PLC053562

NOTICE

NOTICE is hereby given that the Twenty Fifth Annual General Meeting of the Members of ntc industries limited will be held on Saturday, 3rd September, 2016 at 10.00 a.m. at The Aryans School, 149 B.T. Road, Kolkata-700058.

The Notice of the Meeting and the Explanatory Statement along with the Balance Sheet and Statement of Profit & Loss, Report of the Board of Directors and the Auditors' Report for the year ended 31st March, 2016 have been mailed separately to all the Members of the Company at their registered addresses and the dispatch of the same has been completed on 12th August, 2016.

Members are hereby informed that in compliance with the provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of The Companies (Management and Administration) Rules, 2014, your Company is providing to the Members the facility to exercise their right to vote at the 25th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting services provided by National Depository Services Ltd. (NSDL). The instructions for e voting are given in the Notice of the AGM.

A copy of the AGM Notice and ballot form along with the other documents are also available on the website of the Company at www.ntcind.com.

The e-voting period commences on 9.00 a.m. on 31st August, 2016 and ends at 5.00 p.m. on 2nd September, 2016. During this period, members of the Company holding shares either in physical form or in dematerialized form may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting. Thereafter Members will not be allowed to vote electronically beyond the said date. The voting rights of members shall be reckoned as on the cut-off date of Friday, 27th August, 2016. Once the vote on a resolution is cast, subsequent change of the same shall not be allowed.

The Board of Directors of your Company has appointed Mr. Manoj Banthia, Practicing Company Secretary, as scrutinizer for conducting the e-voting and ballot process in a fair and transparent manner.

For any queries, members may refer to the Frequently Asked Questions (FAQs) and e-voting user manual as made available at www.evotingindia.com under help section or write email to <https://www.evoting.nsdl.com>.

NOTICE is also hereby given pursuant to Section 91 of the Companies Act, 2013, that the Register of Members and Share Transfer Books of the Company will remain closed from 29th August, 2016 to 3rd September, 2016 (both days inclusive), for the purpose of forthcoming Annual General Meeting.

Place: Kolkata
Date: 14.08.2016

By order of the Board
Sd/-Sunil Kumar Varma
Company Secretary & Compliance Officer